

CONSTITUTION AND BYLAWS

ASSOCIATION OF GYNAECOLOGIC ROBOTIC SURGEONS (AGRS)

1. NAME

The name of the Society shall be “Association of Gynaecologic Robotic Surgeons (AGRS'ASSOCIATION OF GYNECOLOGICAL ROBOTIC SURGEONS - AGRS', Sy No. 51/E/1/ Near Srinidhi International School, Aziz Nagar,Moinabad, Rangareddy,Telangana, India.

2. LOCATION AND REGISTERED OFFICE

The registered office of the Society shall be situated in Hyderabad, Telangana, India, at the address approved and recorded at the time of registration. The Society may establish offices or operational centres at other places as approved by the Board/Executive Committee in accordance with applicable law.

3. BANK ACCOUNT AND OPERATION

1. The Society shall maintain one or more bank accounts with a scheduled bank as approved by the Board.
2. The authorised signatories shall ordinarily be the President, Honorary Secretary, Honorary Joint Secretary, Honorary Treasurer and Honorary Joint Treasurer, or such other office bearers as approved by the Board and accepted by the bank.
3. At least three office bearers shall ordinarily be registered as authorised signatories, subject to bank requirements.
4. All transactions shall require the signatures/authorisation of any two authorised signatories, unless otherwise required by law or approved banking arrangements.
5. Proper books of account, vouchers, bank statements and financial records shall be maintained.

4. OFFICIAL LANGUAGE AND CURRENCY

English shall be the official language of the Society. The currency for accounting and financial matters shall be Indian Rupees (INR).

5. MISSION

AGRS is a non-profit professional organisation dedicated to the study, advancement, development, training, teaching and responsible implementation of robotic surgery in Gynaecology, with the objective of improving women's surgical healthcare in India.

6. AIMS AND OBJECTIVES

6. To create and develop an Indian professional group of gynaecologists actively engaged in or interested in robotic gynaecological surgery.
7. To promote the advancement and development of robotic surgery in gynaecology.
8. To establish, promote and develop standards for training, teaching, credentialing and supervision in Gynaecological Robotic Surgery.

9. To encourage evidence-based practice to define appropriate indications, surgical techniques, outcomes and standards of care.
10. To develop guidelines and recommendations for training and implementation of robotic gynaecological surgery for benign and oncological conditions.
11. To promote safe and appropriate adoption and wider availability of robotic gynaecological surgery for women in India without discrimination.
12. To conduct national and international scientific meetings, conferences, workshops, masterclasses, training programmes and lectures.
13. To engage with industry partners, where appropriate and ethically permissible, to support education, training, research and responsible clinical development.
14. To promote communication and collaboration with relevant national and international scientific and professional organisations.
15. To improve women's gynaecological surgical healthcare through sharing and tracking clinical outcomes for research and quality improvement, subject to ethical and legal requirements.
16. To create public awareness and informed understanding regarding robotic gynaecological surgery.
17. To hold scientific meetings, orations, awards, fellowships, scholarships, prizes and academic programmes.
18. To publish newsletters, journals, books, bulletins and educational material.
19. To establish and support structured robotic gynaecological surgery training programmes, including Level 1, Level 2, Level 3, Level 4 and Wet Lab programmes as approved by AGRS.
20. To establish and support clinical registries and research initiatives relating to robotic gynaecological surgery, subject to applicable ethical, privacy and regulatory requirements.
21. To collaborate with hospitals, academic institutions and professional organisations for education, research and advancement of robotic gynaecological surgery.
22. To obtain registrations, approvals and tax-related registrations from competent authorities as applicable.

7. BOARD OF THE SOCIETY

The Board shall consist of all present Office Bearers, members of the Executive Committee and all Past Presidents, subject to the voting provisions of this Constitution. Past Presidents may be invited to attend Board meetings and provide advice.

8. OFFICE BEARERS

23. Office Bearers shall attend Board meetings, ordinarily once every quarter, and emergency meetings when called.
24. Each Office Bearer shall have one vote on matters requiring a decision, subject to this Constitution.
25. Office Bearers shall meet AGRS eligibility requirements, including appropriate gynaecological qualification and recognised robotic surgery certification.
26. Candidates for Office Bearer positions should ordinarily have five or more years of active robotic surgery experience/certification.
27. Selection may be by consensus or election from eligible Full/Life Members.
28. An eligible Full/Life Member should ordinarily have served at least one term on the Executive Committee before becoming eligible for an Office Bearer position, subject to founding/transitional provisions.
29. Each Office Bearer shall have one vote. Where an even number of voting members results in a tie, the President shall have a casting vote.
30. The term of elected Office Bearers shall ordinarily be two years.

31. The Vice President shall ordinarily succeed as President for the next term, subject to eligibility, consent and/or election as required.
32. All other Office Bearers shall be selected by consensus or elected according to this Constitution.

9. POSITIONS OF OFFICE BEARERS

33. President
34. Vice President
35. Honorary Secretary
36. Honorary Joint Secretary
37. Honorary Treasurer
38. Honorary Joint Treasurer

10. OFFICE BEARERS

1. Dr Rooma Sinha
2. Dr Rama Joshi
3. Dr Anshumala Shukla Kulkarni
4. Dr Anupama Bahadur
5. Dr Yogesh Kukarni
6. Dr Mala Srivastava

11. EXECUTIVE COMMITTEE

39. The Executive Committee shall consist of members as determined by the membership strength and approved AGRS structure.
40. The names of eligible members may be proposed by the Office Bearers during Board meetings.
41. Members may be inducted by consensus of the Office Bearers and existing Executive Committee or elected as prescribed.
42. Executive Committee members should ordinarily have five or more years of AGRS membership (exception founder committee members)
43. The term shall ordinarily be two years and shall constitute one term.
44. Members may be re-nominated and re-elected subject to this Constitution.
45. The size of the Executive Committee may be reviewed as AGRS membership grows, subject to approval by the competent body and applicable law.

12. ELECTIONS AND NOMINATIONS

46. For election to an Office Bearer position, the candidate shall be proposed by one eligible Full/Life Member and seconded by two eligible Full/Life Members.
47. A proposed Office Bearer candidate should ordinarily have been a Full/Life Member for a minimum of four years, subject to founding provisions.

48. Applicants should have a recognised postgraduate qualification in Gynaecology (MS/MD/DNB or equivalent) and five or more years of active robotic surgery experience, with supporting certification.
49. A nominee for an Office Bearer position should ordinarily have served on the Executive Committee for one or more terms, subject to founding provisions.
50. Nomination for Executive Committee shall be by one proposer and two seconders, who shall be eligible Full/Life Members.
51. The nominee should ordinarily be a Full/Life Member for a minimum of four years.
52. Nominated candidates shall submit/verify their recognised robotic surgery certification and appropriate gynaecology qualification.
53. For selection/election to the Executive Committee, the Full/Life Member should ordinarily have four or more years of recognised robotic surgery certification/experience.

13. MEMBERSHIP

Membership may cease voluntarily, on non-payment of applicable dues, resignation, or violation of the Constitution, bylaws, code of conduct or other Society rules, subject to due process.

14. CATEGORIES OF MEMBERSHIP

14.1 Full/Life Membership

Full/Life Membership shall be available to eligible Gynaecologists who satisfy AGRS requirements relating to postgraduate qualification and recognised robotic surgery certification. Full/Life Members shall have voting rights and, subject to eligibility, may be elected/selected as Office Bearers or Executive Committee members.

14.2 Long Term Membership

Long Term Membership may be offered to eligible MD/MS/DNB Gynaecologists, subject to AGRS eligibility requirements. Duration, renewal and rights shall be governed by the membership policy approved by AGRS.

14.3 Associate Annual Membership

Associate Annual Membership may be offered to surgeons, surgical oncologists involved in gynaecological oncology, surgeons of other specialities with relevant robotic certification and other eligible professionals approved by AGRS. Associate Members shall have no voting rights and shall not be eligible for election as Office Bearers or Executive Committee members.

14.4 General/Educational Membership

AGRS may provide a general/educational membership category for fellows, residents, surgeons, gynaecologists and other professionals interested in robotic surgery who do not hold the required robotic certification. Rights, duration and fees shall be determined by AGRS.

15. MEMBERSHIP FEES

54. Full/Life Membership – ₹10,000 + applicable GST.
55. Long Term Membership for eligible MD/MS/DNB Gynaecologists – ₹8,500 + applicable GST.
56. Associate Annual Membership – ₹2,500 + applicable GST.
57. Any other membership category shall carry such fee as approved by AGRS.
58. The Board/General Body may revise membership fees from time to time.

16. MEMBERSHIP DUES AND RIGHTS

- 59. Annual dues shall be determined by the competent body of AGRS.
- 60. Membership may be paid as life/long-term membership or annual membership according to the category.
- 61. Payment may be made by bank transfer, online payment gateway or other approved modes.
- 62. Annual dues shall be paid within the period prescribed by AGRS.
- 63. Voting rights shall be available only to eligible Full/Life Members unless otherwise amended.
- 64. Eligible members may access the Society website, educational resources and other member benefits.
- 65. Life Members may receive discounts on meeting registration fees as determined by AGRS.

17. ROBOTIC SURGERY CERTIFICATION

For AGRS membership and eligibility for Office Bearer/Executive Committee positions, recognised robotic surgery certification shall mean certification/training credentials issued by a recognised robotic platform/company or other training pathway accepted by AGRS, together with hospital credentialing where applicable.

AGRS may recognise certification relating to robotic systems/platforms approved and marketed in India, including Da Vinci and CMR systems. The Board may recognise additional robotic platforms and certification pathways when appropriate. The certification date recorded on the relevant certificate shall be used for determining the applicable certification period, subject to verification.

18. TRAINING AND EDUCATIONAL PROGRAMMES

- 66. AGRS shall promote structured training in Gynaecological Robotic Surgery.
- 67. Training may include Level 1, Level 2, Level 3, Level 4, Wet Lab, simulator training, e-learning, examinations, assessments, workshops, masterclasses and other educational activities.
- 68. Eligibility, fees, prerequisites, certification and examination requirements shall be prescribed separately by AGRS.
- 69. AGRS may collaborate with hospitals, robotic platform companies, academic institutions and other appropriate organisations for training.
- 70. Membership requirements for particular training levels may be prescribed by AGRS.

19. SPECIAL ADVISORY GROUP

- 71. The Special Advisory Group shall provide advice, support and direction for the academic and professional progress of AGRS.
- 72. Members may include nationally and internationally recognised robotic surgeons.
- 73. National and international surgeons may be invited.
- 74. The group may include surgeons from other relevant specialities.
- 75. Members shall be proposed and selected by the Board.
- 76. The size and composition shall be determined by the Board.

20. ANNUAL SCIENTIFIC MEETING

- 77. AGRS shall ordinarily conduct an Annual Scientific Meeting each year, with timing and venue determined by the Board.

- 78. The meeting may include workshops, masterclasses, postgraduate courses, scientific sessions, live demonstrations and other educational activities.
- 79. A General Body Meeting shall ordinarily form part of the Annual Scientific Meeting.
- 80. The GBM shall be chaired by the President or nominee.
- 81. Elections may be conducted by ballot or secure electronic means as approved and permitted by law.
- 82. The Annual Scientific Meeting may maintain a separate account; surplus after expenses and reconciliation/audit shall be transferred to the Society account.
- 83. Masterclasses, live workshops and other scientific meetings may be conducted separately.
- 84. AGRS may maintain an academic calendar for online and physical programmes.

21. GENERAL BODY MEETING

- 85. The General Body Meeting shall ordinarily be held during the Annual Scientific Meeting and shall be open to members in good standing according to their membership rights.
- 86. At least four weeks' notice shall ordinarily be given by post, email or other approved electronic communication.
- 87. Minutes, reports, accounts, elections, future programmes and other approved business may be considered.
- 88. Actions shall ordinarily be effective upon approval by a simple majority of eligible voting members present and voting, unless a higher majority is required.

22. EXTRAORDINARY GENERAL BODY MEETING

- 89. An Extraordinary General Body Meeting may be convened under unusual or urgent circumstances with at least seven days' notice, unless applicable law requires otherwise.
- 90. The meeting shall be convened by the President/Honorary Secretary in consultation with the Executive Committee.
- 91. No matters other than those specified in the agenda shall ordinarily be considered.

23. QUORUM

One-fourth (1/4th) of the total eligible voting membership shall constitute the quorum for a General Body Meeting, subject to applicable law. If quorum is not present, the meeting may be adjourned and reconvened in accordance with the notice and applicable rules.

24. BOARD MEETINGS

- 92. Board meetings shall be attended by Office Bearers and Executive Committee members; Past Presidents and other members may be invited.
- 93. Meetings may be physical or virtual.
- 94. Meetings shall ordinarily be held once every quarter.
- 95. Minutes of the previous meeting and new business shall be discussed.
- 96. Emergency Board meetings may be called by the President or Honorary Secretary.

25. DUTIES OF OFFICE BEARERS

25.1 President

The President shall preside over meetings, conduct proceedings, interpret the Constitution subject to the General Body, put resolutions to vote and exercise a casting vote in the event of a tie where permitted. The President shall be an ex-officio member of committees and subcommittees unless otherwise provided.

25.2 Vice President

The Vice President shall perform the duties of the President when the President is absent or unable to perform the duties and shall undertake other responsibilities assigned by the Board.

25.3 Honorary Secretary

The Honorary Secretary shall be in charge of the Society's administrative office and shall conduct correspondence, organise and convene meetings and programmes, maintain minutes and records and perform duties assigned by the Board or President.

25.4 Honorary Joint Secretary

The Honorary Joint Secretary shall assist the Honorary Secretary in administrative, academic and organisational activities.

25.5 Honorary Treasurer

The Honorary Treasurer shall receive and account for grants, sponsorships and lawful receipts; make authorised payments; maintain financial records; prepare statements; coordinate audit; and work with the Joint Treasurer.

25.6 Honorary Joint Treasurer

The Honorary Joint Treasurer shall assist the Treasurer in accounts, reconciliation, documentation, payments and other financial functions.

25.7 Executive Committee

Executive Committee members shall assist the Office Bearers in academic, administrative, membership, training, research, conference, registry and other Society activities.

26. AUDIT AND FINANCE

97. The financial year shall extend from 1 April to 31 March.

98. A qualified Chartered Accountant/accountant shall be appointed as required.

99. Proper books of account and supporting records shall be maintained.

100. Annual accounts shall be audited and placed before the competent body as required.

27. FUNDS

100. Reserve Fund: A portion of membership income may be set apart as a Reserve Fund, subject to approval of the General Body and applicable law.

101. Ordinary Fund: Membership fees, conference income, seminars, grants, sponsorships and other lawful receipts shall constitute ordinary funds from which approved expenses shall be met.

102. The Office Bearers and Executive Committee may raise funds through lawful means consistent with the

objects of the Society.

103. Scientific meetings may have separate accounts, with surplus transferred to the Society account after reconciliation/audit.
104. No expenditure shall be incurred without appropriate approval under AGRS financial procedures.
105. Where dual authorisation is required, two authorised signatories shall approve the payment.
106. Accounts shall be audited annually.

28. NON-PROFIT CHARACTER

The income and property of the Society shall be applied solely towards the objects of the Society and shall not be distributed by way of dividend, bonus or profit to members, except for legitimate reimbursement, authorised professional services or other lawful payments.

29. COLLABORATION AND INDUSTRY ENGAGEMENT

AGRS may collaborate with industry partners, hospitals, academic institutions, professional organisations and other bodies for education, training, research and scientific activities. Such engagement shall be transparent, ethical and consistent with applicable professional and regulatory requirements.

30. CLINICAL REGISTRY AND RESEARCH

AGRS may establish or support a clinical registry and research initiatives relating to robotic gynaecological surgery. Collection, storage, analysis and publication of information shall comply with applicable ethical, privacy, data protection and regulatory requirements.

31. AMENDMENT OF THE CONSTITUTION/BYLAWS

This Constitution/Bylaws may be amended by a two-thirds (2/3) majority of eligible Full/Life Members present and voting at a duly convened General Body Meeting, subject to applicable law. Amendments requiring filing or notification with the Registrar or other competent authority shall be filed/notified within the period prescribed by law.

32. DISSOLUTION

In the event of dissolution, assets remaining after satisfaction of lawful debts and liabilities shall be dealt with in accordance with applicable law and shall not be distributed among members.

33. INTERPRETATION

In case of ambiguity, the matter shall be considered by the Board subject to the authority of the General Body and applicable law. No interpretation shall override mandatory legal provisions.

34. FOUNDING AND TRANSITIONAL PROVISIONS

107. The initial Office Bearers and Executive Committee shall continue for the transitional period approved at the time of registration/adoption.
108. Existing AGRS members shall be mapped to the membership categories under this Constitution based

on their existing eligibility and records.

109. Existing AGRS training programmes, membership policies, conference policies and academic activities may continue until revised policies are formally approved.

35. MEMBERSHIP SCHEDULE

Category	Eligibility	Voting	Fee
Full/Life Membership	Eligible Gynaecologist with required qualification and recognised robotic certification	Yes	₹10,000 + applicable GST
Long Term Membership	Eligible MD/MS/DNB Gynaecologist	As prescribed by AGRS	₹8,500 + applicable GST
Associate Annual Membership	Eligible surgeon/surgical oncologist/other professional	No	₹2,500 + applicable GST
General/Educational Membership	Eligible person interested in robotics without required certification	No	As prescribed by AGRS

36. OFFICE BEARERS

President: Dr Rooma Sinha

Vice President: Dr Rama Joshi

Honorary Secretary: Dr Anshumala Shukla Kulkarni

Honorary Joint Secretary: Dr Anupama Bahadur

Honorary Treasurer: Dr Yogesh Kulkarni

Honorary Joint Treasurer: Dr Mala Srivastava

37. EXECUTIVE COMMITTEE

1. Dr Anupama Rajanbabu

2. Dr Rohit Ranade

3. Dr Arunava Roy

4. Dr Swapna Misra

5. Dr Mariam Anjum

38. ADOPTION

This Constitution and Bylaws shall come into force upon approval/adoption by the competent General Body of the Association of Gynaecologic Robotic Surgeons (AGRS) and, where applicable, registration/approval by the competent authority.

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